




B.J. Walker, Commissioner

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MEMORANDUM

TO: All Employees
FROM: B.J. Walker 
DATE: July 31, 2004
SUBJECT: Work Away Program – Governor’s Challenge

Governor Perdue introduced his Work Away Program, “a productivity and work life alternative,” dedicated to improving the quality of life for all Georgians in September 2003. The Governor is now challenging agencies to increase their participation in the program and has introduced an “agency challenge.” DHR has participated in the Work Away program since its inception. DHR’s goal is to increase participation in each division and office by 10%.

Work Away is a management option that allows selected employees to telework from home or other remote locations for one or more days per week, month or other selected time period. It offers a more productive working environment with fewer distractions resulting in better job performance, employee morale and job satisfaction, reduced absenteeism and sick leave usage. It is not an employee benefit.

In addition to teleworking, work life alternatives include flexible schedule options. Work Away and flextime options also help retain valued employees and recruit top quality new people.

Employees are encouraged to check with their respective supervisor to see if their position is eligible to telework or if they may choose a flexible schedule option. If you need more information contact your division/office telework coordinator. A list of coordinators may be found on the DHR Office of Human Resource Management and Development web site <http://www2.state.ga.us/departments/ohr/ohrm.html>. The DHR Telework Policy may also be found on the same web site.